

September 29, 2021

The Malcolm Planning Commission meeting was called to order at 7:00 p.m. Members present; Jon Mohr, Adam Benischek, Lecia Teten, Jared Ritze and Evan Gunn. Members absent: Streeter.

It was noted that the Open Meetings Law is posted and located on the wall as you enter the Village Hall.

Board welcomed new member Evan Gunn to the Commission.

Trevor Cotton was present to observe the meeting with the possibility of becoming a member of the Planning Commission.

The minutes of the August 25, 2021 meeting were reviewed. Benischek moved to approve the minutes, seconded by Ritze. Motion carried by AYE: Mohr, Benischek, Teten, Ritze. NAY: None; Motion carried 4-0; Members Streeter: None; Members abstained; Gunn.

Mohr made a motion to change the order of the agenda to New Business, seconded by Ritze. Chairman Mohr called for the vote recorded as follows: AYE: Mohr, Benischek, Teten, Ritze, Gunn. Nay: None; Motion carried 5-0; Members absent: Streeter.

New Business

- (1) Building Permit for a new home at 10870 W. McKelvie Road for Jennie Harp. Ritze made a motion to recommend to the Village Board to approve the Building Permit contingent on the building inspector's review, seconded by Benischek. Chairman Mohr called for the vote recorded as follows: AYE: Mohr, Benischek, Teten, Ritze, Gunn. Nay: None; Motion carried 5-0; Members absent: Streeter.
- (2) Building Permit for a new home at 508 South Exeter for Jeffrey & Elizabeth Daake. Benischek made a motion to recommend to the Village Board to approve the Building Permit contingent on the building inspector's review and receiving Engineer stamped plans; plans showing flood plain and a list of contractors. seconded by Mohr. Chairman Mohr called for the vote recorded as follows: AYE: Mohr, Benischek, Teten, Ritze, Gunn. Nay: None; Motion carried 5-0; Members absent: Streeter.
- (3) Building Permit for a shed at 126 South Lincoln Street for Bruce Sampson. Benischek made a motion to recommend to the Village Board to approve the Building Permit. seconded by Teten Chairman Mohr called for the vote recorded as follows: AYE: Mohr, Benischek, Teten, Ritze, Gunn. Nay: None; Motion carried 5-0; Members absent: Streeter.
- (4) Building Permit for a shed at 10080 Malcolm Road for Marcus Kuhlman. Benischek made a motion to recommend to the Village Board to approve the Building Permit contingent on the building inspector's review, seconded by Mohr. Chairman Mohr called for the vote recorded as follows: AYE: Mohr, Benischek, Teten, Ritze, Gunn. Nay: None; Motion carried 5-0; Members absent: Streeter.
- (5) Building Permit for a Driveway approach at 550 Malcolm Road for Scott Smith. Benischek made a motion to recommend to the Village Board to approve the Building Permit with concerns with the increased stormwater runoff onto Malcolm Road and request mitigation actions to ensure runoff flows to the ditch seconded by Mohr Chairman Mohr called for the vote recorded as follows: AYE: Mohr, Benischek, Teten, Ritze, Gunn. Nay: None; Motion carried 5-0; Members absent: Streeter.

- (6) Building Permit for shed at 511 Education Drive for Cindy Polage. Mohr made a motion to recommend to the Village Board to approve the Building Permit, seconded by Teten. Chairman Mohr called for the vote recorded as follows: AYE: Mohr, Benischek, Teten, Ritze, Gunn. Nay: None; Motion carried 5-0; Members absent: Streeter.

New applications for Use Permit and Conditional Use Permits will be tabled until the next meeting.

Discussion of an effort to improve community signage and branding including two 'welcome' signs and new signs for each of the two parks. The Planning Commission will discuss ideas, locations, obtain cost estimates, and discuss plans to raise funding. A small group will present the concept to the Village Board at a future meeting.

With no further business, Ritze moved to adjourn at 8:01 p.m. Benischek seconded the motion. Chairman Mohr called for the vote recorded as follows: AYE: Mohr, Benischek, Teten, Ritze, Gunn. Nay: None; Motion carried 5-0; Members absent: Streeter.

Nadine Link, Secretary

Recommendations to the Village Board
September 29, 2021

Recommendation 380 – The Malcolm Planning Commission recommends to the Board to approve the building permit submitted by Jennie Harp for a new home at 10870 NW McKelvie Road contingent on the building inspector's review.

Recommendation 381 – The Malcolm Planning Commission recommends to the Board to approve the building permit submitted by Jeffrey & Elizabeth Daake for a new home at 508 South Exeter Street, contingent on the building inspector's review; receiving stamped Engineer plans; plans showing flood plain elevations; and a list of contractors.

Recommendation 382 – The Malcolm Planning Commission recommends to the Board to approve the building permit submitted by Bruce Sampson for a shed at 126 South Lincoln Street.

Recommendation 383 – The Malcolm Planning Commission recommends to the Board to approve the building permit submitted by Marcus Kuhlman for a shed at 10080 Malcolm Road contingent on the building inspector's review.

Recommendation 384 – The Malcolm Planning Commission recommends to the Board to approve the plans submitted by Bonafied Construction for the driveway and approach at 550 Malcolm Road for Scott Smith.

Recommendation 385 – The Malcolm Planning Commission recommends to the Board to approve the building permit submitted by Cindy Polage for a shed at 511 Education Drive.

Nadine Link, Secretary